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Thomas W. Taylor, Ed.D.
Superintendent

Michael T. Cromartie, Ed.D.
Assistant Superintendent



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Dr. Richard Shores

June 26, 2013

Mr. Wayne Verlander
Honeywell Building Solutions
7870 Villa Park Drive, Suite 900
Richmond, VA 23228

Dear Mr. Verlander,

Amidst significant competition, I am delighted to notify you that you that Honeywell has been selected to advance to the technical audit phase of our energy performance and capital improvement contract project.

Please review and complete the attached memorandum of understand so that we can begin to move forward on our end as well. Please submit this MoU before by July 1, 2013 to begin the bonded and binding technical audit phase of our project.

Sincerely,

Thomas W. Taylor, Ed.D.
Superintendent